Minutes of a Meeting of the Peninsula Recreation Commission
Held Wednesday, December 17, 2014, in the Boardroom, 1885 Forest Park Drive,
North Saanich, BC

Present: Commissioners: C. Jensen (Chair), T. Chad, J. McNulty, W. Ruffle, A. Finall,
R. Windsor, S. Price
Staff: V. Leigh-Dorin, Acting Senior Manager (recorder); J. Goodwin, Manager of
Facilities and Operations; A. Liu, Manager, CRD Environmental Engineering
Absent: G. Helmsing, C. Stock

The meeting was called to order at 7:00 pm.

1. Approval of Agenda

MOVED by Commissioner McNulty, SECONDED by Commissioner Finall, that the agenda
be approved.  CARRIED

2. Adoption of Minutes

MOVED by Commissioner Ruffle, SECONDED by Commissioner McNulty,
That the minutes of the November 27, 2014 meeting be adopted as previously circulated.
CARRIED

3. Business Arising from the Minutes: There was none.

4. Reports

Staff Report – Refrigeration and Mechanical Systems Upgrade, Phase 1 – Award of
Contract 13-1785

A. Liu provided an overview of the Mechanical Systems Upgrades project Phases 1 and 2,
explained the design/build RFP and how tenders were reviewed. He highlighted the recent
refrigeration plant failure, the need for a new plant, electrical requirements and the
associated cost. Recent negotiations around the contract, scope and timeline to complete
require the contract be finalized so as to have minimal impact to the 2015/2016 ice season.

MOVED by Commissioner Price, SECONDED by Commissioner Finall,
That Contract 13-1775 Refrigeration and Mechanical Systems Upgrades – Phase 1 be
awarded to Cimco Refrigeration Ltd. in the amount of $603,851.00, including GST
CARRIED
5. Adjournment

MOVED by Commissioner Chad, SECONDED by Commissioner Windsor,
That the meeting be adjourned at 7:21 pm.

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CHAIR

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RECORDER